



KSAU-HS ACCOUNT UNLOCK AND PASSWORD RESET GUIDE

Step 1: Go to <https://prset.ksau-hs.edu.sa/>

Login using KSAU-HS Username and Password by selecting the domain from the dropdown list of **Log on to**

Sign in

User Name:

Password:

Log on to:

Step 2: Click the hyper link “click here” in the dialogue box to enroll.

Welcome! This portal offers you the power of password self-service!

- Password self-service: Reset password yourself when you forget it! Don't wait for the helpdesk!
- Self-service Account Unlock: Unlock the computer, when you are locked out of it.
- Self-service Directory Update: Update the changes in contact details yourself! And more..

Enroll now to enjoy these benefits! [Click Here](#)

Step 3: Setup your security questions and answers

Security Que & Ans Verification Code

Length Specification

- The minimum length of the answer(s) should be 3 characters and maximum allowed is 255 characters

Register Your Security Que & Ans

Que:

Que:

Step 4: Register your Mobile Number, it should be like “9665xxxxxxx”. Then press Enroll button

Security Que & Ans **Verification Code**

Register Your Mobile Number(s)

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Step 5: if the below box is displayed, then you have enrolled for the Password Reset Successfully.

✓ You have enrolled for password self-service successfully!
When you request for password self-service, you will be authenticated using this info.