



REQUEST FOR EARNING CERTIFICATE [ANNUAL EARNING]

To be completed by the requester

Employee Name :

Badge No. :

Department :

Hire Date :

Contact No :

I would like to request the **Earning Certificate** for the period from to

With the following details :

- With Deductions**
- Without Deductions**

Details in Currency : **US Dollar (US\$)** **Saudi Arabian Riyal (SAR)**

Purpose of the Request :

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Attached Document/s:

Copy of Badge

Requester
(Name & Signature)

Date