



# APP

## KING SAUD BIN ABDULAZIZ UNIVERSITY FOR HEALTH SCIENCES ADMINISTRATIVE POLICY AND PROCEDURE

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**NUMBER** : 034-P-V01-19  
**TITLE** : Research Enhancement in KSAU-HS  
**ORIGINATING DEPT.** : University Research Board  
**ORIGINAL DATE** : 24 JUN 2019  
**REVISED DATE** :

### 1. STATEMENT OF PURPOSE

The purpose of this APP is to:

- 1.1 Legislate an obligatory research enhancement program for faculty and students throughout KSAU-HS.
- 1.2 Set a frame for research enhancement essential requirements in KSAU-HS.

### 2. APPLICABILITY

As indicated throughout this Policy, it is applicable to all KSAU-HS faculty and students in all Colleges in all regions.

### 3. RELATED REFERENCE(S)

- 3.1 KSAU-HS Faculty Research Mentoring APP, Ref. number 030-P-V01-19.
- 3.2 KSAU-HS New Faculty Research Orientation APP, Ref. number 033-P-V01-19.

**3.3 Standards for Quality Assurance and Accreditation of Higher Education Programs,  
National Commission for Academic Accreditation and Assessment.**

**4. DEFINITIONS**

- 4.1** KSAU-HS: is an acronym for King Saud Bin Abdulaziz University for Health Sciences.
- 4.2** Research Enhancement: is an ongoing development program designed to improve the value, quality and desirability of research in KSAU-HS.

**5. POLICY**

- 5.1** KSAU-HS must have Research Enhancement Program to be conducted consistently in all its campuses in all regions.
- 5.2** The Research Enhancement Program should fulfill the purpose of creating an environment of continuous research support and development to improve the value, quality and desirability of research in KSAU-HS.
- 5.3** The Faculty Research Enhancement Program in KSAU-HS should be directed towards reaching the following objectives:
  - 5.3.1** Improve research skills of faculty and students as applicable, including but not limited to:
    - 5.3.1.1** Managing research projects.
    - 5.3.1.2** Publication writing.
    - 5.3.1.3** Thesis supervising.
    - 5.3.1.4** Proposal writing.
    - 5.3.1.5** Research types and methods.
    - 5.3.1.6** Statistical analysis.
    - 5.3.1.7** Searching digital libraries.
  - 5.3.2** Develop research awareness for faculty and students as applicable, including but not limited to:
    - 5.3.2.1** Proposed research topics.
    - 5.3.2.2** Funding / grants opportunities.
    - 5.3.2.3** Mentoring and advising.
    - 5.3.2.4** Policies, procedures, rules and regulations.
    - 5.3.2.5** Facilities and support.
    - 5.3.2.6** Digital libraries and citation databases.

- 5.3.3 Develop faculty / students research career.
- 5.3.4 Support faculty / students research publications.
- 5.3.5 Monitor KSAU-HS affiliated research, KSAU-HS research database and publications.
- 5.4 The Research Enhancement Program in KSAU-HS must comprise a collection of research development interventions aiming at fulfilling the objectives stated in item 5.3 of this policy.
- 5.5 The research development interventions must include, but not limited to, the following:
  - 5.5.1 Online University Research Profile.
  - 5.5.2 KSAU-HS research database.
  - 5.5.3 New Faculty Research Orientation.
  - 5.5.4 Faculty Research Mentoring.
  - 5.5.5 Student Research Advising.
  - 5.5.6 Students Research Board.
  - 5.5.7 Workshops on research skills and awareness.
  - 5.5.8 Conferences, seminars, presentations and/or website postings to share ongoing research of faculty / students.
- 5.6 Research development interventions should be formulated with the following considerations:
  - 5.6.1 Presented in the most feasible form such as APP's, academic calendar, schedules, guidelines, etc.
  - 5.6.2 Include detailed enough course of action or procedures for implementation.
  - 5.6.3 State clearly the responsible departments and/or staff members for implementation.
- 5.7 The Research Enhancement Program should be evaluated periodically.

## 6. PROCEDURE

- 6.1 The Office of Research takes the initiative and carry out the following:
  - 6.1.2 Design and propose research enhancement interventions such as those described in item 5.5 of this policy.
  - 6.1.3 Submit the proposed interventions to the Chairperson of the University Research Board for the appropriate reviews and approvals.
- 6.2 Upon appropriate approvals, the Chairperson of the University Research Board disseminates the research enhancement intervention to the responsible departments for implementation.


- 6.3 The Office of Research submits an Annual Report on Research Enhancement in KSAU-HS to the University Research Board.

## 7 RESPONSIBILITY

- 7.1 The Research Office in KSAU-HS undertakes the appropriate course of action to implement this policy.
- 7.2 The University Research Board is responsible for overseeing the progress of implementation.

**8 APPROVAL**

**PREPARED BY:**

  
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3.9.2019  
DATE

**REVIEWED BY:**

  
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03.09.2019  
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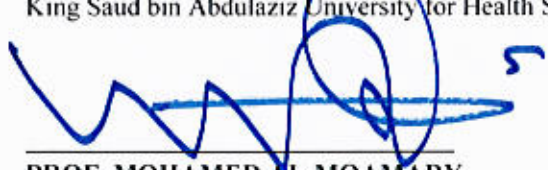
  
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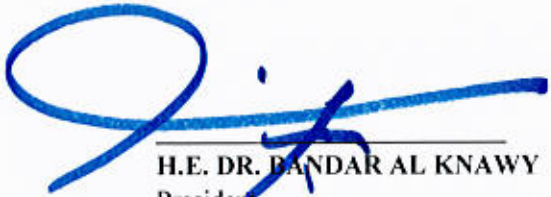
  
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**EFFECTIVE DATE**