

APP

KING SAUD BIN ABDULAZIZ UNIVERSITY FOR HEALTH SCIENCES ADMINISTRATIVE POLICY AND PROCEDURE

NUMBER : MNGHA 03-1440 KSAU-HS 028-P-V01-18
TITLE : COLLEGE OF APPLIED MEDICAL SCIENCES AND KING
ABDULLAH INTERNATIONAL MEDICAL RESEARCH
CENTER, ALLIED HEALTH PROFESSIONAL FACULTY
AND SCIENTISTS ENGAGEMENT IN CLINICAL
PRACTICE

ORIGINATING DEPT. : DEVELOPMENT AND QUALITY MANAGEMENT AFFAIRS
ORIGINAL DATE : JANUARY 2019

1. STATEMENT OF PURPOSE

To ensure participation of the highly qualified faculty members of the Colleges of Applied Medical Sciences (CAMS), King Saud bin Abdulaziz University for Health Sciences (KSAU-HS) and scientists of King Abdullah International Center for Medical Research (KAIMRC) at the Ministry of National Guard Health Affairs (MNGHA) medical facility.

2. APPLICABILITY

This APP applies to all allied faculty of the Colleges of Applied Medical Sciences (CAMS), King Saud bin Abdulaziz University for Health Sciences (KSAU-HS) and scientists of King Abdullah International Center for Medical Research (KAIMRC) CAMS, KSAU-HS and Scientists KAIMRC.

3. RELATED REFERENCE(S)

- 3.1 APP 1428-10 Medical Credentialing, privileging and promotion
- 3.2 APP 1439-04 Clinical practice Guidelines and Clinical Care Pathways – Development, Implementation and Evaluation
- 3.3 APP 1427 – 12 National Guard Health Affairs Council of Health and Allied Specialties (Ng 312)
- 3.4 MNG-HA Organizational By-Laws
- 3.5 Medical Staff By-Laws
- 3.6 KSAU-HS Faculty bylaws
- 3.7 KSAU-HS Health Care Practitioner Faculty bylaws
- 3.8 Medical Credentialing and Privileging Promotion Committee (CFO No. BK/NG 13).

- 3.9 Report of the Taskforce to regulate participation of faculty from CAMS and KAIMRC in clinical areas at MNGHA Medical Cities.

4. DEFINITIONS

- 4.1 **Allied Health Professionals:** A distinct group of healthcare professionals who have genuine qualification, completed their course of study, experiences for a safe practice in the healthcare sector, are skilled in the field of health and licensed by a government agency or certified by a professional organization
- 4.2 **Program:** refers to the Ministry of National Guard-Health Affairs (MNG-HA) and all its affiliated facilities.

5. POLICY

- 5.1 To ensure maintenance of faculty/scientists clinical privileges, Each faculty/scientists must work in the respective Program facility.
- 5.2 Clinical departments must accommodate credentialed faculty.
- 5.3 Faculty/scientists must follow hospital ranking taking into consideration the licensing requirements from the Saudi Commission for Health Specialties (SCFHS).
- 5.4 Clinical engagement must be in accordance with the Colleges of Applied Medical Sciences (CAMS), Academic by-laws, KAIMRC by-laws and the requirements of the appropriate regulating/credentialing body at the program that regulates the clinical practice of 5.3 faculty/scientists in the program facilities.
- 5.5 Request for hospital administrative or more clinical engagements requires approval by the following:
- 5.5.1 Dean, CAMS / Executive Director, KAIMRC
 - 5.5.2 Executive Director of concerned clinical department in the respective Program facility.
- 5.6 The faculty/scientists must abide with the hospital policy and procedure during Clinical Practice.
- 5.7 Leave requests and authorization must initial by the Chairman/Director of the Clinical Department and processed through appropriate channels in KSAU-HS/KAIMRC.
- 5.8 Chairman/Director of Clinical Department must give input on the performance appraisal of the faculty/scientists in CAMS and KAIMRC.
- 5.9 The Clinical Privilege and Credentialing must be processed by the respective Medical Credentialing Privileging and promotion Committee (MCP-PC) at regional level.
- 5.10 The appropriate MCP-PC must evaluate the packages submitted by CAMS and KAIMRC through the concerned clinical department in the program facilities.
- 5.11 Based on the recommendation of allied health care subcommittee the MCP-PC must determine the appropriate clinical rank of applicant taken in consideration the Saudi commotion for health specialties (SCFHS) requirements for license.
- 5.12 The professions that are covered with this APP are:
- 5.12.1 Laboratory Medicine
 - 5.12.2 Clinical Nutrition
 - 5.12.3 Rehabilitation Department

- 5.12.4 Emergency Medical Services
- 5.12.5 Radiology and Medical Physics
- 5.12.6 Infection and Prevention Control
- 5.12.7 Anesthesia Technology
- 5.12.8 Audiology and Speech Pathology
- 5.12.9 Cardiology Technology
- 5.12.10 Respiratory Therapy
- 5.12.11 Any additional specialties must be proposed by the Dean of CAMS and Executive Director of KAIMRC to the respective Executive Director Medical Services/ Executive Regional Director Eastern Region for further processing and inclusion within this policy.

6. PROCEDURE

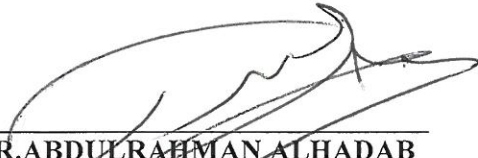
- 6.1 The Dean, CAMS or Executive Director, KAIMRC (or respectiv designee) will submit the faculty/scantest package to the Regional Executive Director, Medical Services.
- 6.2 The Executive Medical Director will forward the package to the Chairman of Medical Credentialing Privileging and promotion Committee (MCP-PC)
- 6.3 The Chairman of the MCP-PC will forward the faculty/scientist package to the Chairman of the Clinical Department under Medical services or the Director of Clinical Department under Operation.
- 6.4 The Clinical Department Chairman/Director will present their evaluation to the Allied Health Professional Sub-committee.
- 6.5 The Chairman of the Sub-committee will present their recommendations to the MCP-PC.
- 6.6 The MCP-PC will review and endorse the sub-committee resolutions to the Chief Medical Officer for final approval.
- 6.7 The Chairman, MCP-PC will send a copy of the final resolution to the sender of the package (Dean CAMS and/or Executive Director, KAIMRC).
- 6.8 The Dean CAMS and/or Executive Director, KAIMRC will inform faculty/scientist about the final resolution and make the necessary arrangements with the clinical departments.
- 6.9 The new graduates, Ph.D. holders with no clinical experience are to be categorized as:
 - 6.9.1 "Assistant Clinical Scientist" for the first year;
 - 6.9.2 "Associate Clinical Scientist" for the second year;
 - 6.9.3 "Full Clinical Scientist" after the 3rd year.(Attached privileging criteria for Assistant, Associate and Full Clinical Scientist)
- 6.10 For candidates with Ph.D. and SCHS approved as Clinical Scientist will be credentialed as:
 - 6.10.1 "Associate Clinical Scientist" for the first year
 - 6.10.2 "Full Clinical Scientist" after the one year based on clinical department recommendations.

7. RESPONSIBILITY

- 7.1 It is the responsibility of Colleges of Applied Medical Sciences (CAMS), King Saud bin Abdulaziz University for Health Sciences (KSAU-HS) , King Abdullah International Center for Medical Research (KAIMRC) , Medical Services and all other relevant departments to ensure implementation of the provisions within this APP.
- 7.2 Internal Audit will randomly monitor implementation of the provisions within this APP.

8. APPROVAL


PREPARED BY:



DR. ABDULRAHMAN ALHADAB
Deputy Chairman and Section Head
Radiation Oncology, Oncology Department
Chairman, Taskforce to regulation Participation
Of Faculty from the College of Applied Medical
Sciences-Riyadh in the Respective Clinical Areas
At King Abdulaziz Medical City-Riyadh

29/01/2019

DATE




PROF. MOHAMED AL-MOAMARY
Vice President,
Development and Quality Management,
King Saud bin Abdulaziz University for Health Sciences

30.1.19

DATE

CONCURRED BY:



DR. AHMAD ALASKAR
Executive Director,
King Abdullah International Medical Research Center

06 FEB 2019

DATE


REVIEWED BY:


DR. MUHANNAD AL EIBAN
General Director
Corporate planning and regulatory affairs,
Ministry of National Guard-Health Affairs

6/3/19

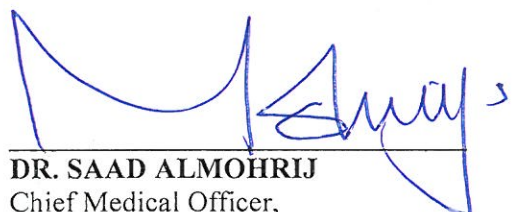
DATE

RECOMMENDED BY:


MR. ABDULLAH AL AAMER
Chief Operating Officer,
Ministry of National Guard-Health Affairs

06 MAR 2019

DATE


DR. SAAD ALMOHRIJ
Chief Medical Officer,
Ministry of National Guard-Health Affairs

6/3/19

DATE


PROF. YOUSSEF ALEISSA
Vice President,
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King Saud bin Abdulaziz University for Health Sciences

6.2.2019

DATE

APPROVED BY:



H.E. DR. BANDAR AL KAWY
Chief Executive Office,
Ministry of National Guard-Health Affairs
President,
King Saud bin Abdulaziz University for Health Sciences

06 MAR 2019

EFFECTIVE DATE



